

GD GOENKA PUBLIC SCHOOL, GWALIOR

GDGPS/CIR/P/2022-23/42

14 October 2022

CIRCULAR No: 42 FOR CLASSES 01 TO 12

Dear Parents,

Looking into the Term 01 **Report Card** of your ward, a Performance Appraisal by way of the fourth **Parent Teacher Meeting (PTM)** is scheduled to be held **on Saturday, 15 October 2022** in the school, as per the Roll Numbers of your ward.

Roll No	Timing
1 to 10	08:30 am till 09:30 am
10 to 20	09:30 am till 10:30 am
20 onwards	10:30 am till 11:30 am

The time slots are provided in order to ensure that there is no overcrowding in classrooms. You are therefore, requested to adhere to the timings mentioned above as an internal review meeting with all the subject teachers is also scheduled to held soon after the PTM. The following are the important points to be kept in mind:

- To verify the Report Cards and Answer Script File of your ward.
- You are requested to **meet all the subject teachers** teaching your ward to discuss the academic progress of your ward.
- To verify the Answer Scripts of Mid Term Examinations of your ward and to evaluate the academic progress.
- To pay the **School Fee / Transport Fee**, if pending.

Therefore, you are requested to reach the school on **Saturday, 15 October 2022** to attend the PTM so that there could be some fruitful discussions with the subject teachers, teaching your ward. Kindly spare an hour from your busy schedule on the said date, as the academic performance of your ward is all the more intense, now.

Your suggestions and feedback with regard to academics are indeed respected. Therefore, your presence on the said day as per the given timing is expected.

Principal

Note:

1. **Report Cards of Fee Defaulters are kept in the office of the accountant.** You are requested to pay your pending fee, if any, before you move to meet the teachers. Kindly support the school in this regard.